Exmoor Canoe Club – Since 2004.

Swimming Pool Sessions at Butlins - ECC Risk Assessment - Completed by Dan Barnett 23/1/2024
Juniors and Adults

Hazard	Those at Risk	Risk Control	Further Action
Slips and trips	All participants	Participants to be made aware of site conditions with reference specifically to wet surfaces around the pool, in the changing areas. No running! Participants instructed to keep paddles and other equipment tidy when not in use.	Coaches / Leaders to enforce the need for good behaviour in managing risk. Pool user rules to be complied with no running or pushing.
Cuts and grazes	All participants	Coaches/Leaders to brief groups about likely causes, for example broken tiles. Take special care with fibre glass paddles which can be sharp. 1st aid qualified coach and 1st aid kit to be on site (in trailer).	Participants to report any hazards to the coach See also slips and trips.
Manual handling injury	All participants	Participants to be taught about nature of risk and careful lifting. Coaches/Leaders to demonstrate correct techniques for removal of boats from trailers lifting from the ground. Deck barrel is especially heavy when full of wet kit.	Refer to BC guidance.
Trailer or Storage Rack related injury	All participants involved in un-loading and loading	Participants to be made aware of risks specific to trailer – tipping, tripping, crush injury, head or other injury from falling boats, brake release. Coaches/Leaders to clearly instruct and demonstrate system for unloading/loading and assign roles to individuals where appropriate. Juniors should always be supervised when moving boats and equipment.	Coaches/Leaders to be aware of physical issues such as dyspraxia in group. Boats to be handled in pairs when practicable
Entrapment in boat	All participants	Kayaks: Boats to be outfitted before paddling, especially footrest adjustment. Participants to be briefed to ensure feet are not behind footrests and wet shoes or bare feet only. Capsize practice to be encouraged after demonstration. Spray decks not to be used until a controlled wet exit has been observed. Open Canoes: Paddlers to be briefed about capsize and seating arrangements; no legs under thwarts or yokes. .	All participants be advised not to use lace up shoes
Submersion	All participants	All participants demonstrate ability to swim 15 m or to wear approved buoyancy aid and to be instructed in correct fitting and checking.	Suitable buoyancy to be available if needed
Cold water shock	All participants	Not relevant - pool heated to 18 degrees	

Unconsciousness	All participants	Lifeguard in attendance at all sessions. 1st aid qualified coach to lead sessions.	Suitable on/in water coach to participant ratio plus off water lifeguard
Head injuries	All participants	Ensure activities that involve standing up such as raft games are done safely away from the edge of the pool	Participants to follow club pool rules regarding rolling, throwing and paddle awareness
Water borne and other infection	All participants	Pool suitably controlled by Butlins, participants advised to wear suitable footwear if concerned about verruca	Participants to comply with restrictions on outdoor shoes in some areas
Existing medical conditions	Those concerned	Ensure that medical forms are completed for each participant and available for Coaches / Leaders. If there is a serious medical condition a doctor's letter agreeing to participation should also be sought. If anaphylactic reactions are to be expected adrenalin pens are to be carried by Leaders and Leaders trained in using the device. Any personal medication to be carried by staff and Coaches/Leaders trained to recognise signs / symptoms of relevant conditions and how to react should they happen, including the administration of prescription medicines.	Parents of juniors with potential problematic medical conditions to remain at the pool side for the session
Safeguarding	Coaches and all participants	Follow safeguarding policy with particular care in changing areas and when working 1:1 on skills etc.	

This risk assessment has been read by:

Name	Signature	Date